



COURT ORDERED COMMUNITY SERVICE APPLICATION

P. O. Box 49776, 235 Wilbanks Circle
000Greenwood, SC 29649
(864) 942-8775 (Adoption Center)
volunteer@gwdhumanesociety.org
www.gwdhumanesociety.org

Please print all information:

Name: _____ Date: _____

Home Address: _____

Home Phone: _____ Cell: _____ D/L #: _____

E-mail Address: _____ Birth Date: _____

Work Phone: _____ May we call you at work? Yes No

Employer's Name: _____

Employer's Address: _____

Occupation: _____ Work Hours: _____

In case of emergency, whom should we notify?

Name: _____ Relationship: _____

Home Phone: _____ Work: _____ Cell: _____

Do you have any physical, pre-existing medical or psychological limitation, including allergies, that might hinder you from participating in any area of our facility? (for example, heart condition, back injury, allergies, etc.)

YES NO

If "Yes," please explain: _____

Please answer the following questions:

1. Have you been referred to the Humane Society of Greenwood (HSOG) through a court-ordered community service program? (If you answer "no" to this question, please complete the Volunteer Application) **YES NO**

2. Number of hours needed to complete requirement: _____

3. Do you have any physical, pre-existing medical or psychological limitation that might hinder you from participating in any area of our facility? (e.g. heart condition, back injury, allergies, etc.)?

YES NO

If "Yes," please explain: _____

4. When are you available to work? _____

5. Do you have any special skill or experience?

6. Have you volunteered or worked at HSOG before? **YES NO**

If "Yes," when? _____

7. Have you had any formal education and/or experience in animal care or welfare? **YES NO**

If "Yes," please explain: _____

As a court-ordered volunteer for the Humane Society of Greenwood (HSOG), I understand and agree to the following:

- I shall abide by the safety rules, regulations, policies and procedures of the HSOG.
- I shall work at HSOG at their own risk.
- I hereby indemnify and hold harmless HSOG for any damage, injury, illness or casualty resulting from their work on the premises of HSOG or in related work concerning HSOG.
- I shall not behave in a manner which causes harm or stress to the animals. Any reckless action will result in the volunteer being immediately escorted off of the premises.
- HSOG shall not be liable in any manner or form for the negligence or unlawful acts of the court-ordered volunteers.
- I certify that I have read and understand the HSOG's Safety Guidelines.

All of the information I provided in this application is true and correct. If any of the information changes, I will advise you promptly. If any information is false, I forfeit the right to be accepted as a court-ordered volunteer with the Humane Society of Greenwood.

Participant's Signature

Date

Parent or Guardian Signature (if under the age of 16)

Date

HSOG Representative

Date

STATE OF SOUTH CAROLINA)
)
COUNTY OF GREENWOOD)

RELEASE OF ALL CLAIMS

KNOW ALL MEN BY THESE PRESENTS, that I, _____, do hereby remise, release, acquit, and forever discharge **Greenwood County**, its respective heirs, agents, apparent agents, servants, employees, former employees, council members, and their heirs, successors and assigns, and all other persons, firms, governmental entities, and insurers, whether herein named or referred to or not, and who, together with the above named, may be liable to me, _____, of and from any and all claims, whether in tort and/or contract, demands, debts, rights, actions, causes of action, damages, costs, loss of service, and expenses and compensation of whatsoever nature, now existing or which may hereafter accrue, arising from or related to the volunteer work at the Greenwood County Animal Shelter.

This full and final Release shall cover and include, and does cover and include, any and all future damages not now known to any of the parties hereto, but which may later develop or be discovered, including the effects and consequences thereof, and including all causes of action therefor as against **Greenwood County**.

I, _____, further declare and represent that no promise, inducement, or agreement not herein expressed has been made to me, that this Release contains the entire agreement between the parties thereto, and that the terms of this Release are contractual and not a mere recital.

IN WITNESS WHEREOF, my hand and seal are hereunto set this _____ day of _____, 2017, in the presence of the witnesses named below.

I HAVE READ THE FOREGOING RELEASE OF ALL CLAIMS.

SIGNATURE: _____

SIGNATURE OF PARENT OR GAURDIAN IF UNDER 16: _____

WITNESSES:

Community Service Guidelines

Please read this document in its entirety before beginning service with the Humane Society of Greenwood and keep for your reference. If you have any questions please ask before beginning service.

Dress Code

- The HSOG requires that all volunteers and those completing court ordered service hours wear closed toed shoes during service.
- For safety reasons, the following items are prohibited: mini shorts, miniskirts, dangling earrings or jewelry, mid-riff shirts.
- The HSOG recommends wearing long pants and clothes that you don't mind getting dirty.

General Safety

- Wear gloves when handling chemicals (for example bleach or detergent) or animal waste.
- Always use caution when interacting with animals. Even the sweetest cat or dog can have a bad day.
- Pick up or make staff aware of any potential hazards (loose blankets, hoses, broken latches or fencing, etc.)

Behaviors

- Refrain from screaming, yelling, running, or any other behaviors which may cause stress to the animals.
- In an effort to minimize stress, please move slowly and speak calmly around the animals.
- Please refrain from using your cell phone while completing service. The HSOG recommends leaving your cell phone in your vehicle, or have a staff member secure it in the adoption office.
- All participants must follow recommendations from staff.
- The following behaviors will result in immediate dismissal:
 - Theft
 - Abusive treatment of animals (yelling or hitting)
 - Disregarding staff direction
 - Harassment of any kind towards staff, visitors, or other volunteers.
 - Disengaged or not participating

Maintaining Animal Health/Safety

- Wash or sanitize hands frequently—especially between interactions of different animals.
- All cats must stay in kennels, except for the resident cats.
- At times there are certain dogs who cannot be let out of their kennel due to recent surgery or sickness, please follow instruction of staff as to which dogs are to be let out in the play yard.

If you're bitten, scratched or have sustained any injury while working seek staff assistance immediately.